

## Chief Executive's Office

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Doc ID:  
Date: 19 July 2005

**Chief Executive:**  
Jeffrey W Davies MA LLM

**Chorley**  
Borough Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

Dear Councillor

A meeting of the Disability Liaison Group is to be held in the Committee Room, Town Hall, Chorley on Monday, 25th July, 2005 commencing at 5.45 pm. A buffet tea will be provided from 5.15pm.

I hope that you will be able to attend.

### AGENDA

1. **Welcome**
2. **Apologies for Absence**
3. **Minutes of the last meeting**
  - a) To confirm as a correct record the minuted of the meeting of the Disability Liaison Group held on 18 April 2005 (enclosed) (Pages 1 - 4)
  - b) Matters arising not otherwise on the agenda
4. **Access to Chorley Borough Council Services by Disabled People**

Discussion item.
5. **Update on Town Hall/Lancastrian Alterations**

Discussion with Strzala Architects
6. **Ongoing Issues (Pages 5 - 8)**

A schedule prepared by the Head of Property Services is enclosed listing issues that have been considered at past meetings of the Liaison Group and summarising the action that has either been taken by Officers or is proposed to be instigated on matters in respect of:

Pavements, Dropped Kerbs, Road Crossings, General Highway Issues, Parking and Other Issues.

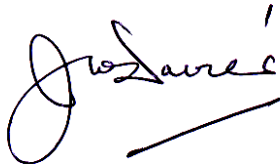
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7. **Communication**

Discussion Item.

8. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely

A handwritten signature in black ink, appearing to read 'Joe Lawrence', with a horizontal line underneath.

Chief Executive

**Distribution**

1. Agenda and reports to all Members of the Disability Liaison Group (Councillor Hoyle (Chair), Councillors Mrs Case, D Dickinson, D Gee, Miss Molyneaux, Parr, R Snape and Mrs Walsh) for attendance.
2. Agenda and reports to Members of the Disability Forum.
3. Agenda and reports to Head of Property Services; Roger Handscombe, Head of Public Open Space; Keith Allen and Head of Planning Services; Alan Croston, Funding Officer; Sara Cooper, District Partnership Officer; Cindy Lowthian for attendance.
3. Agenda and reports to Sergeant J Atherton, Chorley Police.
5. Agenda to all remaining Chief Officers and Executive Leader (Councillor J Wilson) for information.